



# City of Dickinson, TX

## Dickinson Economic Development Corporation Regular Meeting Minutes

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Monday, April 10, 2023

6:30 PM

4403 Highway 3  
Dickinson, TX 77539

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Bill Schick, President  
Collin Coker, Vice President  
Matt Sabatier, Secretary-Treasurer  
Rachel McMurray

Walter Wilson  
Courtland Holman,  
DEDC Executive Director

The Dickinson Economic Development Corporation met in a duly called Special Meeting on **Monday, April 10, at 6:30 p.m.** 4403 Highway 3, Dickinson, Texas 77539 for the purpose of considering the following numbered items.

### 1. CALL TO ORDER AND CERTIFICATION OF A QUORUM

President, Bill Schick called the meeting to order at 6:30 p.m. Matt Sabatier called roll and certified a quorum. Those present were, Bill Schick, Matt Sabatier, Walter Wilson, Rachel McMurray, Collin Coker and DEDC Executive Director, Courtland Holman.

### 2. INVOCATION

Matt Sabatier gave the invocation.

### 3. PLEDGE OF ALLEGIANCE

Matt Sabaiter led the Pledge of Allegiance.

### 4. PUBLIC COMMENTS

Members of the public are invited to give comments at this time, lasting not longer than 3 minutes. Comments may be general in nature or may address a specific agenda item, and should be directed at the entire Board, not individual members of The Board or staff. Any speaker making personal attacks or using vulgar or profane language shall forfeit his/her remaining time and shall be seated. In compliance with the Texas Open Meetings Act, The Board may not deliberate.

Tami Steambarge expressed her view on Jessie Brantley and ProSource being a conflict of interest.

## **5. CONSENT AGENDA**

The following items are considered routine by the Dickinson Economic Development Corporation and will be enacted by one motion. There will not be a separate discussion on these items unless requested by a Board Member, in which event, the item will be removed from the consent agenda and discussed after the consent agenda.

- 5.A Approval of the Minutes from DEDC's Regular Meeting held on March 13, 2023.**
- 5.B Consideration and possible action to approve the February 2023 DEDC's Financial and Investment Report.**
- 5.C Consideration and possible action to approve March 2023 Payroll Transfer Request.**
- 5.D Consideration and possible action to approve March 2023 Monthly Administrative Service Fee Transfer Request.**
- 5.E Consideration and possible action to approve February 2023 DEDC's Account Statements for Texas First Bank and TexPool.**

**1<sup>st</sup> Motion: Walter Wilson made a motion to approve.**

**2<sup>nd</sup> Motion: Collin Coker seconded the motion.**

**Motion passed unanimously.**

## **6. DISCUSSION AND POSSIBLE ACTION CONCERNING:**

- 6.A Consideration and possible action to approve the hire of James Brockway of Broadway Commercial for consultants needs at trade shows, conferences, and developer meetings.**

**James Brockway was not available to take questions. No Action was taken and a request was made to place on future agenda with James present.**

- 6.B Consideration and possible action to approve a workshop for Wednesday, April 19, 2023 regarding preparations for ICSC Las Vegas with attendees and Real Estate Broker participation with Navi Retail presenting.**

**1<sup>st</sup> Motion: Walter Wilson made a motion to approve.**

**2<sup>nd</sup> Motion: Collin Coker seconded the motion.**

**Motion passed unanimously.**

- 6.C Consideration and possible action to approve a contract with Aulds Media Now for five business and retention spotlights to promote local small business on I45Now.**

**Matt Sabatier asked to vote at Next Meeting**

**7. EXECUTIVE (CLOSED) SESSION(S)**

The time is now 7:02 p.m. and the Board will now hold a closed executive meeting pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

- 7.A Texas Government Code Section 551.071 – Consultation with Attorney regarding pending litigation and matters in which the duty of the Dickinson Economic Development Corporation attorney requires to be discussed in closed meeting.**
- 7.B Texas Government Code Section 551.072 – Deliberation regarding real property: purchase, exchange, lease, or value of real property, to wit: discuss possible acquisition of real property.**
- 7.C Texas Government Code Section 551.087 – Discussion regarding Economic Development negotiations.**

**8. RECONVENE**

The time is now 8:45 pm. and hereby close the Executive Session of The Dickinson Economic Development Corporation and do hereby reconvene the open session.

**9. ACTION ITEMS FROM EXECUTIVE (CLOSED) SESSION(S)**

- 9.A Consideration and possible action concerning items discussed in Executive Session.**

No action taken.

**10. EXECUTIVE DIRECTOR'S NOTES  
EDC Director Courtland Holman**

**11. BOARD MEMBER COMMENTS**

None

**12. FUTURE AGENDA ITEMS**

None.

**13. ADJOURNMENT**

The time is now 8:47 pm. The meeting is adjourned

1<sup>st</sup> Motion: Walter Wilson made a motion to adjourn.

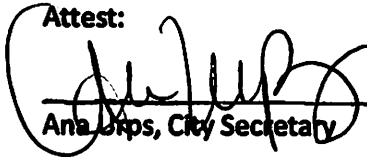
2<sup>nd</sup> Motion: Matt Sabatier seconded the motion.

Motion passed unanimously.

Bill Schick, President

Bill Schick

Attest:

  
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Ana Lopez, City Secretary